

Getting Started with Smart Boards



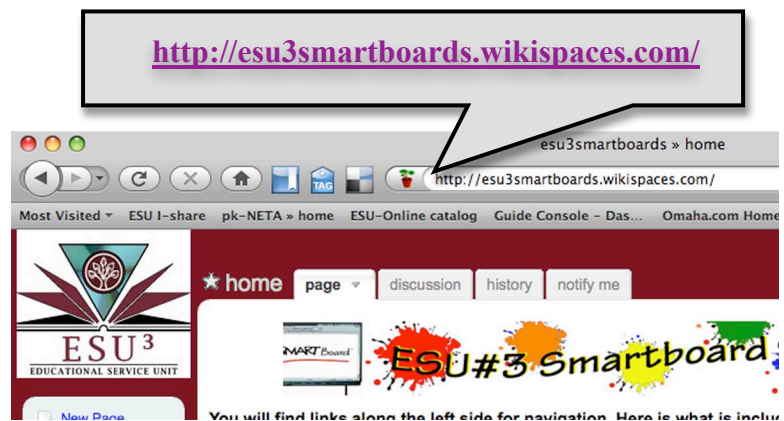
Web Sites for Reference:

Smart Education Website: <http://education.smarttech.com>

Notebook Software Download:
<http://www2.smarttech.com/st/en-US/Support/Downloads/default.htm>

Web Sites with Resources:

1. <http://esu3smartboards.wikispaces.com/>
2. <http://eduscapes.com/sessions/smartboard/>
3. http://its.leesummit.k12.mo.us/smartboard.htm#Lessons_and_Templates
4. <http://plvschools.wetpaint.com/>
5. <http://smartteach.wetpaint.com/>
6. http://www.ettcncs.org/Instructional_resources/other/interactive_whiteboard_links.htm

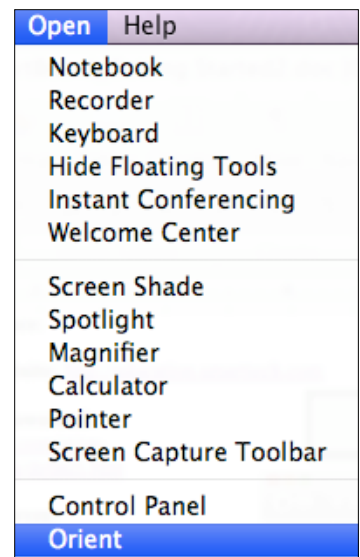


Nice to Know.....

- When on a stand, you will want to **lower the board to below 6 foot** so that it will fit through the doorway.
- Feet lock the board in place
- **Orient the board:** Hold down both buttons on the board tray **OR** if you have the Smart Board Tools open, located **OPEN** in the top menubar and navigate to **ORIENT**
- **Pen color is generated by the pen that is missing from the tray not the color of the pen taken.** You can use dowels in place of the pens if you think you will lose them.

Finding Pre-Made Lessons:

- Go to the Smart Education Site: <http://education.smarttech.com>
- From the web site select "Lesson Activities for Notebook" → you will find it in orange along the left side of the window.
- Navigate to the last link entitled, All Lesson Activities
- Browse by curriculum standard, subject or grade level





When searching using Delicious Bookmarks or Google (or other search tools), use the following words in your search Interactive whiteboard, your subject area (you can be specific to your topic), resources

Getting Started:

Step #1: Connect your computer to the Smart Board **and** Projector and turn your computer on (this will establish all the connections and you won't end up troubleshooting)

Step #2: If the **Smart Tools** are not visible, you will need to Open the Software/Program. In most cases you will find the Smart Board Software in the

Applications Folder if using  or Start Menu → All Programs if using 

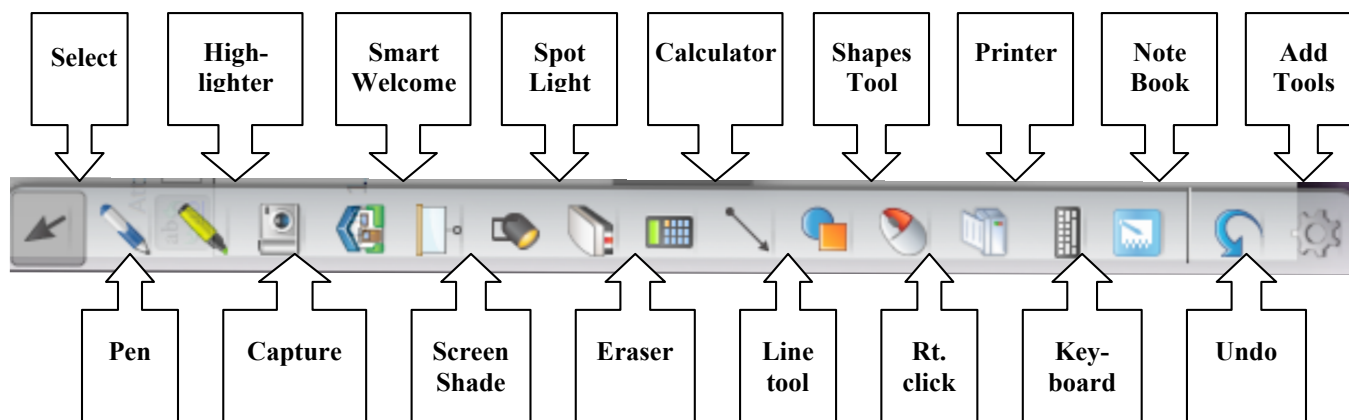
Click the arrows/triangles on the tab to access the Smart Tools



Step #3: A great starting point for using the Smart Board is to use the **Smart Tools** with a web browser or other programs that you generally use with your curriculum. **Click the arrows/triangles in the Smart Tools Tab** to “activate” the floating tools menu so that you can begin using them when displaying a web page, program, or presentation.

****keep in mind that as long as your computer is connected to the Smart Board, you can also use the board's tray tools.**

Smart Tab Tools Defined:



Board Tools vs Tab Tools

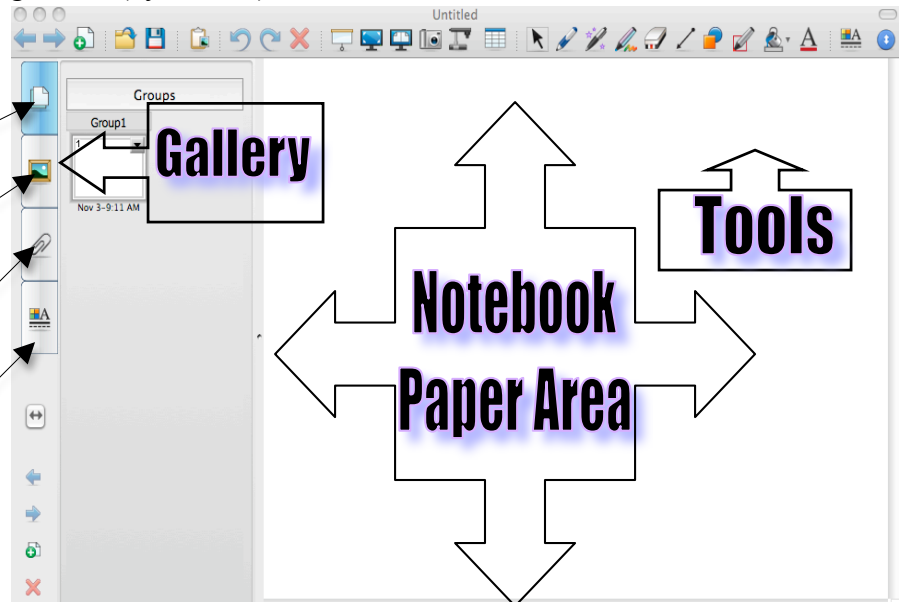
Uses	Manual/Tray Tools	Tab Tools
By Student	When going to the board	When using a slate, tablet, at the board, or working from laptop
To capture a screen for later	Not available	Capture/Camera icon—puts it in Notebook for use later
Tools Available	Pens, eraser, keyboard, right click	Undo, Select, Pen, Highlight, screen shade, magnify, capture, eraser, rt. Click, add tools, spotlight, print

Getting Started:

Smart Notebook Window:

- **Tools** are located across the top of the window.
- **Notebook paper/area** is located along the left side
- **Palette View** is located along the right side (by default) with tabs for:

- **Page Sorter:** shows all pages in the notebook—you can click to get to the pages
- **Gallery:** backgrounds, pictures and tools to drag to your notebook paper.
- **Attachments:** Attach any of your related documents or web links to your notebook pages.
- **Fill Effects:** Moves the Palette View to the opposite side of the screen—left to right or right to left.



Notebook Tools:

	Back one page		Windowshade		Creative Pen
	Forward one page		Fullscreen mode		Eraser
	Add a new page		2 pages of the notebook should be displayed		Line Tool
	Open a notebook file		Capture		Shape Tool
	Save the notebook file		Capture an image from an attached document camera		Recognize Shape Tool
	Paste from the clipboard		Insert a table		Fill shape bucket
	Undo		Selection tool		Text color
	Redo		Standard Pen		Flip tools to top or bottom
	Delete		Magic Pen		